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## MONITOR MACHINE INDUCTION

MODEL : GENIE GR-15 & GR-20 RUNABOUT

Note : WorkCover do not have a licence category for these lifts, however a Certificate of Competency is required for your safety and proficiency. The EWPA "Yellow Card" is recommended by Monitor.

### INTRODUCTION:

- 1) Identify Safe Working Load:  
159 kg (ONE PERSON / indoor use only).....
- 2) Horizontal manual side force (200 Newtons).....
- 3) Limit switches must not be tampered with.....
- 4) Identify Wind Load Rating on Compliance Plate (Nil: indoor only) .....
- 5) Identify crush hazards .....
- 6) Logbook must be filled in daily .....
- 7) Operators manual for technical assistance .....
- 8) Risk & Hazard Assessment.....
- 9) Personal protective clothing and / or equipment requirements.....

### OPERATION:

Perform pre-operation checks shown on back cover of Logbook and in operators manual.....

### Drive

- 1) Drive Functions .....
- 2) Use caution on uneven ground.....
- 3) Do not leave parked on a slope.....

### Site inspection:

- 1) Check for hazards / hazardous materials etc.....
- 2) Liaise with site supervisor and other trades people.....
- 3) Safe work method statement.....
- 4) Safety barriers / signage .....
- 5) Avoid soft or unstable ground. Be aware of any underground hazards.....

Boom Operation

- 1) Buttons and their functions .....
- 2) Duplicate controls at ground for emergency use .....
- 3) Emergency lowering system .....
- 4) Dangers of overhead power: non-insulated !.....
- 5) Do not use as crane or tie items to platform .....
- 6) Distribute weight evenly on platform.....
- 7) Ensure nobody can access the area close to or under the machine .....
- 8) Safety harness; not required by Workcover, but may be used if required .....

TRAILER: (If applicable)

- 1) Loading and unloading .....
- 2) Correct load balance .....
- 3) S.W.L. of towing vehicle .....
- 4) Brakes and adjustments .....
- 5) Safety chain connection .....
- 6) Correct tie-down method .....

SERVICE:

- 1) Any faults or requirements must be immediately discussed w/- Monitor before further operation .....
- 2) Flashing lights and movement alarms must not be disconnected. Report any malfunction immediately .....
- 3) Monitor must service the machine every 100 hours or 3 months by regulation. Advise Monitor if the machine reaches either of these intervals. The machine can be serviced on site without any inconvenience to the customer .....
- 4) Charging the batteries .....
- 5) Checking fluid levels .....
- 6) Check cleanliness of mast's slide paths .....
- 7) Initial 50hr or 3 month service (advise when approaching this period) .....
- 8) Grease every 50 hrs .....

NOTES RE HIRE:

- 1) Hirer's responsibilities (theft / damage) .....
- 2) Theft & Damage Waiver option to reduce liability .....
- 3) Hire Contract Terms & Conditions .....
- 4) Monitor contact numbers for any assistance .....
- 5) Notes:

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Date: \_\_\_ / \_\_\_ / \_\_\_

Location: \_\_\_\_\_

I acknowledge I have completed the above induction and fully understand each point covered.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Ph: \_\_\_\_\_

Employer: \_\_\_\_\_

Ph: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

The above induction was given and completed by;

\_\_\_\_\_   
 Print Name

\_\_\_\_\_   
 Signature