

Monitor Machine Induction

Model: Hoeflon Glass Lifter CX5-L

Warning! This is a basic induction only, and is not designed to remove the responsibility the operator has to be fully conversant with the Operator's Manual and any site-specific requirements

Licence:

INTRODUCTION:				
		Y	N	N/A
1)	Identify Safe Working Load.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Height / weight limit features/counterbalance weight (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Limit switches must not be tampered with.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Ensure proof load test certificate is in date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Identify Wind Load or sail effect if applicable.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Identify swing and crush hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Emergency controls.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Extreme importance of lifting loads by the load centre of gravity.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Operator's manual for technical assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	Personal protective clothing and / or equipment requirements.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPERATION: (Note: Perform pre-operation checks!)				
		Y	N	N/A
1)	Audible alarm for insufficient vacuum pressure.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Load and suction cups are clean and dry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Care not to damage suction head & cups when in use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Check that all locking pins are present and in fully locked position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Check voltage and vacuum pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Tilting, rotating and releasing the load	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Stay outside the exclusion zone from the machine when lifting loads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Dangers of overhead power.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Locate electrical test & tag decal (inform of next inspection date).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CONTROLS:				
		Y	N	N/A
1)	Levers, Buttons and their functions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Vacuum gauges.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>STORAGE:</u>				
		Y	N	N/A
1)	Storage requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	The sealing profile of the suction cup must be free from the surface to prevent permanent deformation.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	240 volt Charging of batteries if applicable.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>SERVICE:</u>				
		Y	N	N/A
1)	Any faults or requirements must be immediately discussed w/- Monitor before further operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	The unit should be kept in full safe operating condition according to the operator's manual and any site-specific requirements.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>OTHER:</u>				
		Y	N	N/A
1)	Hirer's responsibilities (theft / damage).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Theft & Damage Waiver: reduces liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Hire Contract Terms & Conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	<u>Monitor contact numbers</u> for any assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Length of warranty explained as per handover documents.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Notes:			

Date: ___/___/___

Location: _____

I acknowledge I have completed the above induction and fully understand each point covered.

Employer: _____

Ph: _____

Address: _____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

Name: _____	Ph: _____			
	HRW WP	<input type="checkbox"/>	Expiry	_____
Signature: _____	Yellow Card	<input type="checkbox"/>	Expiry	_____

The above induction was given and completed by:

Print Name

Signature