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MONITOR MACHINE INDUCTION

MODEL :

GENIE GR-20 RUNABOUT

Note : Operators of boom lifts over 11 metres platform height are required to hold an EWP WorkCover licence. For all other lifts, an EWPA Yellow Card is recommended.....

Warning! This is a basic induction only, and is not designed to remove the responsibility the operator has to be fully conversant with the Operator's Manual and any site-specific requirements.....

INTRODUCTION:

- 1) Identify Safe Working Load:
159 kg (indoor use only)
- 2) Horizontal manual side force (200 Newtons).....
- 3) Limit switches must not be tampered with
- 4) Identify Wind Load Rating on Compliance Plate (Nil: indoor only)
- 5) Identify crush hazards
- 6) Logbook must be filled in daily
- 7) Operators manual for technical assistance
- 8) Risk & Hazard Assessment
- 9) Personal protective clothing and / or equipment requirements.....

OPERATION: Perform pre-operation checks shown on back cover of Logbook and in operators manual.....

Drive

- 1) Drive Functions
- 2) Use caution on uneven ground.....
- 3) Do not leave parked on a slope.....

Site inspection:

- 1) Check for hazards / hazardous materials etc.....
- 2) Liaise with site supervisor and other trades people.....
- 3) Safe work method statement.....
- 4) Safety barriers / signage
- 5) Avoid soft or unstable ground. Be aware of any underground hazards.....

Boom Operation

- 1) Buttons and their functions
- 2) Duplicate controls at ground for emergency use
- 3) Emergency lowering system
- 4) Dangers of overhead power: non-insulated!.....
- 5) Do not use as crane or tie items to platform
- 6) Distribute weight evenly on platform.....
- 7) Ensure nobody can access the area close to or under the machine
- 8) Safety harness; not required by Workcover, but may be used if required

TRAILER: (If applicable)

- 1) Loading and unloading
- 2) Correct load balance
- 3) S.W.L. of towing vehicle
- 4) Brakes and adjustments
- 5) Safety chain connection
- 6) Correct tie-down method

SERVICE:

- 1) Any faults or requirements must be immediately discussed w/- Monitor before further operation
- 2) Flashing lights and movement alarms must not be disconnected. Report any malfunction immediately
- 3) Monitor must service the machine every 100 hours or 3 months by regulation. Advise Monitor if the machine reaches either of these intervals. The machine can be serviced on site without any inconvenience to the customer
- 4) Charging the batteries
- 5) Checking fluid levels
- 6) Check cleanliness of mast's slide paths
- 7) Initial 50hr or 3 month service (advise when approaching this period)
- 8) Grease every 50 hrs

NOTES RE HIRE:

- 1) Hirer's responsibilities (theft / damage)
- 2) Theft & Damage Waiver option to reduce liability
- 3) Hire Contract Terms & Conditions
- 4) Monitor contact numbers for any assistance
- 5) Notes:

Date: ___ / ___ / ___

Location: _____

I acknowledge I have completed the above induction and fully understand each point covered.

Signature: _____

Name: _____

Ph: _____

Employer: _____

Ph: _____

Address: _____

Fax: _____

The above induction was given and completed by:

 Print Name

 Signature