

## Monitor Machine Induction

**Model:** Omme 2100E Trailer Mount

**Note:** Operators of boom lifts over 11 metres platform height are required to hold a High Risk Work Licence (HRW WP). For all other lifts, an EWPA Yellow Card is recommended

**Warning!** This is a basic induction only, and is not designed to remove the responsibility the operator must be fully conversant with the Operator's Manual and any site-specific requirements

<b>INTRODUCTION:</b>				
		Y	N	N/A
1)	Identify Safe Working Load.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Identify Wind Load Rating.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Height / weight limit features/counterbalance weight (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Safety harnesses must be worn.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Limit switches must not be tampered with.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Slope of area to be operated.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Logbook must be filled in daily.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Identify swing and crush hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Operator's manual for technical assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	Personal protective clothing and / or equipment requirements.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>OPERATION:</b> (Note: Perform pre-operation checks!)				
		Y	N	N/A
<b>Stabiliser Legs</b>				
1)	Operate two legs together, smoothly & carefully.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Level machine using level indicator or self-levelling feature.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Auto level function (if equipped with remote control).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Use extreme caution on sloping terrain.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Do not operate without all 4 legs properly deployed.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Check stability of ground under stabilisers.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Avoid soft or unstable ground. Be aware of any underground hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Drive</b>				
1)	Stand on drive platform; do not walk beside the machine.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Do not drive on steep sloping ground.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Boom Operation</b>				
1)	All Levers, Buttons and their functions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Duplicate controls at ground for emergency use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3)	Emergency lowering system (retract boom first) .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Emergency slew function (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Dangers of overhead power: non-insulated booms.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Operation of “Emergency Rescue” (if fitted) for retrieval of overloaded basket.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Do not use as crane or tie items to platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Distribute weight evenly on platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Ensure nobody can access the area close to or under the basket.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	Boom must be completely down before using other functions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11)	Do not operate machine when 240 v is plugged in (if fitted).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12)	Unlatch boom lock latch.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Dual Power</b>				
1)	Change from fuel to 240v drive or battery power.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Earth leakage relay.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	To avoid potential overheating of the 240 v motor, use HD quality extension leads, and keep the length as short as practically possible. Also turn electric motor off when functions are not required (Some units have an auto timer).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Locate electrical test & tag decal (inform of next inspection date).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>After Use</b>				
1)	Lower and fully retract boom.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Lock boom latch.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Remove key/s.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Charge after use (note charging instructions).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>High Pressure Outlet</b>				
1)	Fitting at ground and platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>TRAILER:</b> (if applicable):				
		<b>Y</b>	<b>N</b>	<b>N/A</b>
1)	Hitching onto tow vehicle.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	S.W.L. of towing vehicle .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Brakes and adjustments .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Safety chain connection .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Check trailer lights.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Ensure drive hubs are disengaged before transporting.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>SERVICE:</b>				
		<b>Y</b>	<b>N</b>	<b>N/A</b>
1)	Any faults or requirements must be immediately discussed w/- Monitor before further operation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Flashing lights and movement alarms must not be disconnected. Report any malfunction immediately .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3)	Monitor must service and inspect the machine as per the intervals indicated on the handover documentation. Advise Monitor if the machine reaches either of these intervals. The machine can be serviced on site without any inconvenience to the hirer....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<b>OTHER:</b>				
1)	Hirer's responsibilities (theft / damage).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Theft & Damage Waiver: reduces liability .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Hire Contract Terms & Conditions .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Monitor contact numbers for any assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Length of warranty explained as per handover documents.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Notes:			

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Date: \_\_\_/\_\_\_/\_\_\_

Location: \_\_\_\_\_

I acknowledge I have completed the above induction and fully understand each point covered.

Employer: \_\_\_\_\_

Ph: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Name: _____	Ph: _____
Signature: _____	HRW WP <input type="checkbox"/> Expiry _____ Yellow Card <input type="checkbox"/> Expiry _____

Name: _____	Ph: _____
Signature: _____	HRW WP <input type="checkbox"/> Expiry _____ Yellow Card <input type="checkbox"/> Expiry _____

Name: _____	Ph: _____
Signature: _____	HRW WP <input type="checkbox"/> Expiry _____ Yellow Card <input type="checkbox"/> Expiry _____

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Name: _____	Ph: _____
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Name: _____	Ph: _____
Signature: _____	HRW WP <input type="checkbox"/> Expiry _____ Yellow Card <input type="checkbox"/> Expiry _____

Name: _____	Ph: _____
Signature: _____	HRW WP <input type="checkbox"/> Expiry _____ Yellow Card <input type="checkbox"/> Expiry _____

The above induction was given and completed by:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature