

## Monitor Machine Induction

**Model:** PLATFORM RR14

**Note:** Operators of boom lifts over 11 metres platform height are required to hold a High Risk Work Licence (HRW WP). For all other lifts, an EWPA Yellow Card is recommended

**Warning!** This is a basic induction only, and is not designed to remove the responsibility the operator must be fully conversant with the Operator's Manual and any site-specific requirements

<b>INTRODUCTION:</b>				
		Y	N	N/A
1)	Identify Safe Working Load.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Identify Wind Load Rating.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Height / weight limit features/counterbalance weight (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Safety harnesses must be worn.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Limit switches must not be tampered with.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Logbook must be filled in daily.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Identify swing and crush hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Operator's manual for technical assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Personal protective clothing and / or equipment requirements.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>OPERATION:</b> (Note: Perform pre-operation checks!)				
	Drive	Y	N	N/A
1)	Use caution on uneven ground and entering onto rail tracks.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Align iron wheels over tracks before lowering.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Steering locking pins need to be in before operation on rail.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Fully lower one rail wheel set before the other.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Reverse up slopes.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Do not leave parked on a slope.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Traction lock operation (hold button down while required).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Check stability of ground. Avoid soft or unstable ground. Be aware of any underground hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Engage boom slew locking pin for transport.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	Lock out slew and boom movements for transition when not in work mode.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11)	Lock side doors and top control cover panel if fitted when not in use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Boom Operation</b>			
1)	All Levers, Buttons and their functions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2)	Duplicate controls at ground for emergency use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Emergency lowering system .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Emergency rail wheel raise/lower operation.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Dangers of overhead power: non-insulated booms.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Do not use as crane or tie items to platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Distribute weight evenly on platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Lockout for travelling under live overhead power.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Lockout for working beside an open train line.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	On board generator operation (if equipped).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11)	Demonstrate other specific features relating to RR-14 EVO.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b><u>TRAILER:</u></b> (if applicable):				
		<b>Y</b>	<b>N</b>	<b>N/A</b>
1)	Loading and unloading .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Correct load balance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	S.W.L. of towing vehicle .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Brakes and adjustments .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Safety chain connection .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Correct tie-down method .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Setting up on trailer not allowed.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Handbrake on in towing vehicle + remove keys and lock doors to prevent unauthorised access.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Trailer to towing vehicle connection type.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b><u>SERVICE:</u></b>				
		<b>Y</b>	<b>N</b>	<b>N/A</b>
1)	Any faults or requirements must be immediately discussed w/- Monitor before further operation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Flashing lights and movement alarms must not be disconnected. Report any malfunction immediately .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Monitor must service and inspect the machine as per the intervals indicated on the handover documentation. Advise Monitor if the machine reaches either of these intervals. The machine can be serviced on site without any inconvenience to the hirer.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b><u>OTHER:</u></b>				
1)	Hirer's responsibilities (theft / damage).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Theft & Damage Waiver: reduces liability .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Hire Contract Terms & Conditions .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	<u>Monitor contact numbers</u> for any assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Length of warranty explained as per handover documents.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Notes:			

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Date: \_\_\_/\_\_\_/\_\_\_

Location: \_\_\_\_\_

I acknowledge I have completed the above induction and fully understand each point covered.

Employer: \_\_\_\_\_

Ph: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Ph: \_\_\_\_\_

Signature: \_\_\_\_\_

HRW WP  Expiry \_\_\_\_\_  
Yellow Card  Expiry \_\_\_\_\_

Name: \_\_\_\_\_

Ph: \_\_\_\_\_

Signature: \_\_\_\_\_

HRW WP  Expiry \_\_\_\_\_  
Yellow Card  Expiry \_\_\_\_\_

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Name: \_\_\_\_\_

Ph: \_\_\_\_\_

Signature: \_\_\_\_\_

HRW WP  Expiry \_\_\_\_\_  
Yellow Card  Expiry \_\_\_\_\_

The above induction was given and completed by:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature