

Monitor Machine Induction

Model: GSR Vehicle Mounted EWP

Note: Operators of boom lifts over 11 metres platform height are required to hold a High Risk Work Licence (HRW WP). For all other lifts, an EWPA Yellow Card is recommended

Warning! This is a basic induction only, and is not designed to remove the responsibility the operator must be fully conversant with the Operator's Manual and any site-specific requirements

INTRODUCTION:		Y	N	N/A
1)	Identify Safe Working Load.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Identify Wind Load Rating.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Height / weight limit features/counterbalance weight (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Safety harnesses must be worn.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Limit switches must not be tampered with.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Logbook must be filled in daily.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Identify swing and crush hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Operator's manual for technical assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Personal protective clothing and / or equipment requirements.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPERATION: (Note: Perform pre-operation checks!)		Y	N	N/A
	Drive			
1)	Initial set-up: <ul style="list-style-type: none"> • Select neutral gear. • Securely engage handbrake and wheel chocks if necessary. • Depress clutch, switch on PTO, pause, and gently release clutch..... 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Stabilizer Legs: Ensure legs are deployed on firm ground only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Always use stabilizer pads to spread the load	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Avoid soft ground and be aware of underground hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Level machine using level indicator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Use extreme caution on sloping terrain.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Always use wheel chocks on uneven ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	Do not elevate the booms unless the chassis is level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Narrow and wide leg set-up options if applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10)	Pull out rear step	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11)	Use ground controls to raise and rotate then lower boom.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Boom operation:				
1)	Levers and their functions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Boom speed control.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Duplicate controls at ground for emergency use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	Emergency lowering system (boom must be fully retracted before lowering).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Dangers of overhead power: non-insulated booms.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Do not use as crane or tie items to platform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7)	Boom must be completely down before raising stabilizers.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8)	240 volt outlet, inlet and earth leakage if applicable.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9)	Be aware that the payload of a truck-mounted boom may be very minimal.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>AFTER USE:</u>				
		Y	N	N/A
1)	Lower and fully retract boom.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Stow jib correctly into support and lock if applicable before driving.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Stabilizers must be completely stowed before driving away.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	The PTO must also be disengaged before driving away.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Replace stabilizer pads & wheel chocks into toolbox or other storage area.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Remove keys and lock truck and boxes if leaving the vehicle.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>SERVICE:</u>				
		Y	N	N/A
1)	Any faults or requirements must be immediately discussed w/- Monitor before further operation.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Flashing lights and movement alarms must not be disconnected. Report any malfunction immediately.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Monitor must service and inspect the machine as per the intervals indicated on the handover documentation. Advise Monitor if the machine reaches either of these intervals. The machine can be serviced on site without any inconvenience to the hirer.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>OTHER:</u>				
1)	Hirer's responsibilities (theft / damage).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2)	Theft & Damage Waiver: reduces liability.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3)	Hire Contract Terms & Conditions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4)	<u>Monitor contact numbers</u> for any assistance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Length of warranty explained as per handover documents.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6)	Notes: 			

Date: ___/___/___

Location: _____

I acknowledge I have completed the above induction and fully understand each point covered.

Employer: _____

Ph: _____

Address: _____

Name: _____

Ph: _____

Signature: _____

HRW WP Expiry _____
Yellow Card Expiry _____

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The above induction was given and completed by:

Print Name

Signature