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## MONITOR MACHINE INDUCTION

MODEL :

TRUCK MOUNTED EWP

**Note** : Operators of boom lifts over 11 metres platform height are required to hold an EWP WorkCover licence. For all other lifts, an EWPA Yellow Card is recommended.....

**Warning!** This is a basic induction only, and is not designed to remove the responsibility the operator has to be fully conversant with the Operator’s Manual and any site-specific requirements.....

**Firstly** : Read “Using Elevating Work Platforms Safely” handbook before operating any E.W.P.

### INTRODUCTION:

- 1) Safety harnesses must be worn .....
- 2) Identify Safe Working Load (eg. 200kg / two person).....
- 3) Height / weight limit features (if applicable) .....
- 4) Limit switches must not be tampered with .....
- 5) Identify Wind Load Rating on Compliance Plate .....
- 6) Identify swing and crush hazards .....
- 7) Logbook must be filled in daily .....
- 8) Operators manual for technical assistance .....
- 9) Personal protective clothing and / or equipment requirements.....

OPERATION: (Note: Perform pre-operation checks ! ).....

- 1) Initial set-up: Select neutral gear.  
Securely engage handbrake and wheel chocks if necessary.  
Depress clutch, switch on PTO, pause, and gently release clutch.....
- 2) Stabilizer Legs: Ensure legs are deployed on firm ground only.....
- 3) Always use stabilizer pads to spread the load.....
- 4) Avoid soft ground and be aware of underground hazards.....
- 5) Level machine using level indicator.....
- 6) Use extreme caution on sloping terrain .....

- 7) Always use wheel chocks on uneven ground.....
- 8) Do not elevate the booms unless the chassis is level .....
- 9) Narrow and wide leg set-up options if applicable .....
- 10) Pull out rear step .....
- 11) Use ground controls to raise and rotate then lower boom.....
- 12) Boom operation: Levers and their functions .....
- 13) Boom speed control.. .....
- 14) Duplicate controls at ground for emergency use .....
- 15) Emergency lowering system (boom must be fully retracted before lowering).....
- 16) Dangers of overhead power: non-insulated booms .....
- 17) Do not use as crane or tie items to platform .....
- 18) Boom must be completely down before raising stabilizers .....
- 19) 240 volt outlet, inlet and earth leakage if applicable .....
- 20) Be aware that the payload of a truck-mounted boom may be very minimal .....

AFTER USE:

- 1) Lower and fully retract boom .....
- 2) Stow jib correctly into support and lock if applicable before driving.....
- 3) Stabilizers must be completely stowed before driving away.....
- 4) The PTO must also be disengaged before driving away .....
- 5) Replace stabilizer pads & wheel chocks into toolbox or other storage area.....
- 6) Remove keys and lock truck and boxes if leaving the vehicle.....

SERVICE:

- 1) Any faults or requirements must be immediately discussed w/- Monitor before further operation .....
- 2) All E.W.P.'s must be serviced every 100 hours or 3 months by regulation. Advise workshop if the machine reaches either of these intervals .....

OTHER:

- 1) Hirer's responsibilities (theft / damage / services) .....
- 2) Theft & Damage Waiver: reduces liability.....
- 3) Hire Contract Terms & Conditions.....
- 4) Monitor contact numbers for any assistance .....
- 5) Notes:

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Date: \_\_\_ / \_\_\_ / \_\_\_                      Location: \_\_\_\_\_

I acknowledge I have completed the above induction and fully understand each point covered.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Ph: \_\_\_\_\_

Employer: \_\_\_\_\_

Ph: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above induction was given and completed by:	
_____	_____
Print Name	Signature